## Garden Tour Request Form

(YYYY/MM/DD)

Date:

Dear Murin-a	an Administrative Office:				
		Address: Name or Group Name: Representative: Contact Person:			
The following is a completed garden tour request form.					
Preferred	First Choice Date:	(YYYY/MM/DD) Date: Time:			AM•PM
Date & Time	Second Choice Date: (YYYY/MM/DD)  Time:				AM•PM
Number of Participants	☐ Male ( people)	☐ Female(	people)		
	☐ Kindergarten ~ Elementary School Stud		High School dents		niversity udents
Age Group of	( people)	(	people)	(	people)
Participants	□ 20's ~ 30's □ 40's ~ 50's		☐ 60 and up		
	( people)	(	people)	(	people)
Number of Visits to Murin-an	☐ First Time ☐	Visits			
Interpreter	☐ Not Required ☐	☐ Required (Language:		* Additional Fee Required	
Other Request(s)					
☐ I hereby agree to the terms and conditions on the "Garden Tour Information & Rules."					
Total	r Murin-an Administrative	Office use only.			
Guide Fee Conditions for Usage	yen				

## Garden Tour Information & Rules

- ◆ Fee Starting from 20,000 yen/hour. Duration is approximately 60 minutes. (English and Chinese only)
- ◆ Date & Time of Tours (Availability)

Please be informed that we may not be able to meet your request, should it overlap another prior event.

Number of Participants

We accept up to 10 participants per tour. Please discuss with us, in advance, if your group will exceed 10 participants.

- Rental Request is Not Approved
  - ♦ If the rental use is for or deemed to be for gang or cult related
  - ♦ Other reasons or if the rental purpose does not meet rental standards or endangers the safety and preservation of the facility.
- Cancellation Fee
  - ◆ Please be informed that there is no refund for cancellations, except in the rare situation where the Mayor deems fit.
- ◆ Admission Fee
  - ◆ Admission Fee is required from everyone and is not included in the Garden Tour fee.
- ◆ Advanced or Deferred Payment

Advanced Payment

- ◆ Payment in advance is not required. Please pay in cash only.
- ◆ If you wish to pay in cash, please let us know.

Refunding Advanced Payment

Deferred

- ◆ Advanced payment will not be refunded. ♦ Except in the rare situation where the Mayor deems fit.
- ◆ Payment afterwards is not allowed. However, we will allow it under unavoidable circumstances.
- Compensation for Damages
  - ♦ If any damages are done to the facility while in use, you are obligated to pay compensation to restore

the damaged area(s) to its original condition.

♦ However, under unavoidable circumstances, the compensation amount will be decided from consultation.

- Rules & Regulations
  - ◆Transferring the rental permission to another person is prohibited.
  - ◆ Changing the rental permission to another area without notice is not allowed.
  - Obligation to restore to its original condition.
  - ◆ Do not engage in activities that can bother or disturb other visitors.
  - Consumption of alcohol is strictly prohibited.
  - Smoking or the use of fire on or in any other container than what is provided by the Administrative Office is strictly prohibited.
  - ◆ Pets are not allowed in Murin-an. (Exception: certified service pets)
  - ◆ Using models for personal photography sessions and the sort are prohibited, unless permitted by the Administrative Office.
  - Using tripods are not allowed.
  - ◆ Signature-collecting campaign and fundraising campaigns are not allowed.
  - ◆ Activities that violate the law are strictly prohibited.
  - ◆ Miscellaneous: usage permission can be withdrawn (revoked) by the Administrative Office if the intended activities

do not comply with the preservation of cultural assets or if the activities and/or purposes are not deemed as appropriate.

Murin-an Administrative Office

Designated Management: Ueyakato Landscaping Co., Ltd.